

WIAB 05-10

DATE: September 1, 2010
TO: All WIA Subrecipients
FROM: Susan Simmons, Workforce Operations Manager
Workforce Development Division
SUBJECT: WIA Assessment Form Changes

We are pleased to announce a major renovation to the WIA-130 Assessment Series. New participant applications and revised training plans are now available for youth, adults, and dislocated workers. They are:

- WIA-130 Youth Application
- WIA-130 Youth Employment Plan (R. 8/10)
- WIA-130 Adult/DW Application
- WIA-130 Adult/DW Employment Plan (R. 8/10)

In addition to the forms identified above, we will retain the following WIA-130 Series assessment forms:

- WIA-130 Case Notes
- WIA-130 Monthly Budget (R. 8/10)
- WIA-130 Out of Area Work Search
- WIA-130 Relocation

This means we are asking case managers to transition from using the current WIA-130 series or regionally developed forms/application packets between now and October 1, 2010. We expect all offices/providers to transition to the documents identified above by October 1, 2010 as conference workshops will reference them as primary assessment and training plans.

The follow WIA-130 forms will be deleted from the WIA-MIS:

WIA-130 Education Adult and Dislocated Worker
WIA-130 Labor Market Assessment
WIA-130 Pre Employment
WIA-130 Support Services
WIA-130 Tell Us About Yourself
WIA-130 Training Questionnaire
WIA-130 Twenty Things you Love to Do
WIA-130 Weekly Spending Record
WIA-130 Work History
WIA-130 Work History Continuation
WIA-130 Work Maturity

In addition to the many changes identified above, the WIA-02 WIA Forms & Documents Checklist was updated to reflect the new forms and distribution process. Expect more updates and changes to forms as we move closer to the October conference.

Please call Diana Parenteau or Vicki Parkinson if you have questions.

Diana Parenteau | State WIA Programs Coordinator

Workforce Development

Idaho Department of Labor

317 West Main Street | Boise, ID 83735

208-332-3570 ext. 3328

Cell: 208-559-8821

Fax: 208-947-0049

Diana.Parenteau@labor.idaho.gov